

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, January 28, 2013
6:08 PM

Lodi Library Community Room
201 West Locust Street, Lodi CA

The minutes, all noted documentation and digital recording may be obtained and downloaded at www.nsigroundwater.org

1. Call Regular Meeting to Order/Roll Call

Called to order by President Valente at 6:08 PM

Present: President - Joe Valente
Secretary – Tom Flinn
Treasurer – Hugh Scanlon
Absent: Vice President – Mark Beck
Marden Wilber [excused]

2. Correspondence/Announcements

- President Valente noted new nameplates, gavel, new look of the agenda and agenda schedule.
- President Valente noted need to complete new Director contact information form to develop a complete roster – Secretary to distribute
- Recognition of past NSJWCD Director and President Joe Petersen

3. Action Items

A. Consent Items

Approval of the Minutes of the Adjourned Regular Meeting of December 27, 2013. Minutes to reflect it was an adjourned meeting.

Motion: Flinn – Second: Scanlon Approved 3-0

B. Review 2013-2014 Budgets

Treasurer Scanlon awaiting further information from County

Defer to Next meeting

C. Receive and file NSJWC District monthly financial report

Treasurer presented a report, invoices, and expenses related to the operation of the District. Discussed ACWA membership – further review needed. There was further discussion by the Board and Past President Petersen regarding unanticipated Unemployment Costs, which were approved.

Motion: Flinn – Second: Valente Approved 3-0

D. Approval of invoice/expense payments by the NSJWCD

15 Checks approved.

Motion: Flinn – Second: Valente Approved 3-0

E. Receive and file Tracy Lake Project financial report

Motion: Flinn – Second: Valente Approved 3-0

F. Approval of invoice/expense payments related to the Tracy Lake Project

6 Checks approved.

Motion: Flinn – Second: Scanlon Approved 3-0

G. Approval to request water for the 2013 irrigation season

Authorized the President of the Board, to send a letter on behalf of the NSJWC District Board notifying the EBMUD of the NSJWC District intention to take and use water for the 2013 irrigation season, pursuant to the NSJWC District water rights authorities and agreements. Discussed the need to define volume desired and start date.

Motion: Valente – Second: Flinn Approved 3-0

H. Receipt and approval of request for water depth monitoring in wells

Richard Best has been checking the depth of water in wells in various locations of the NSJWCD. Discussed the relationship of this work to similar monitoring being performed by others and need to understand the requirements for this work. Mr. Best to be invited to next meeting to discuss the matter.

Defer to future meeting

I. Consideration of Water Master duties

Discussed draft agreement with Woodbridge Irrigation District to provide Water Master services and other related support activities. General Manager of WID discussed details – Counsel Masuda had several minor items he would like to have addressed. The timing of this agreement is crucial due to the rapidly approaching irrigation season. The motion was to approve the agreement in concept and authorize the President to execute the agreement on behalf of the District after only minor changes had been made to the satisfaction of Legal Counsel.

Motion: Flinn – Second: Scanlon Approved 3-0

J. Consideration of maintenance and repairs to NSJWCD system

Discussed potential future maintenance needs beyond the scope of the agreement in Item 3.I above. The General Manager of WID noted this would not be a major expense. Further definition needed.

Defer to next meeting

K. Consideration of office location and administrative functions

After discussion it was agreed that Walter Sadler would develop a report that outlined options, for cost savings and efficiencies for NSJWCD office space and opportunities for receipt of administrative services, including telephone answering or other clerical functions. Consolidation of services was encouraged.

Defer to next meeting

L. Standing committees and Director responsibilities

The Board considered the establishment of Board and/or public-member standing committees.

The following functional responsibilities were considered:

- Finance and Budget – Hugh Scanlon
- Operations – Mark Beck
- Administration – Tom Flinn

- Legislation – Joe Valente
- Outreach – Joe Petersen
- Water Rights – Joe Petersen

Other unassigned areas are water permitting, public information, USA, Lower Mokelumne Watershed, water master functions and system planning.

The following assignments were made to other outside Committees:

- Advisory Water Commission:
 - Tom Flinn – Primary
 - Joe Valente – Alternate
- Ground Water Banking Authority:
 - Hugh Scanlon – Primary
 - Tom Flinn – Alternate
 - Marden Wilber – Second Alternate
- Water Coalition: Joe Valente
- Farm Bureau: Joe Valente
- WID & City of Lodi: Joe Petersen
- Eastern Water Alliance – Mark Beck?
- Mokelumne Water Forum – Mark Beck?

The Board also discussed the need to review the Conflict of Interest Code, the Brown Act, Ethics Training and the By Laws.

Future action required

4. Report Items

A. Tracy Lake Project

Walter Sadler presented the most recent activities for the Tracy Lake Project and noted the current items of concern environmental review matters and concerns of adjacent upland property owners related to operational impacts.

No action required

B. Delivery/Sale of Water

President Valente noted plans to outreach to customers to improve deliveries find system efficiencies and seek balance of costs and revenues.

No action required

C. Director and Staff Reports

- 1) President's report: Joe Valente noted his initial minimal actions with respect to USA and his development of a better understanding of the physical layout of the District's facilities. Need to better understand administrative functions and coordination with outside organizations and users.
- 2) General Counsel Masuda: Counsel Masuda advised that there would be Prop 218 action if we modified our rates next year (4 to 6 month lead time).
- 3) Consultant Walt Sadler: None
- 4) Water Master Report: NA
- 5) Committee reports: GBA cancelled in January
- 6) Other: Tom Flinn noted that the meetings are now being recorded and planned to post the digital recordings on the District's Web Site and advised that he had been working with the county to obtain some digital maps of the district's facilities.

5. Public Comment on Items Not on the Agenda

- Joe Peterson – need to get 3 quotes for insurance

6. Closed Session

**A. Conference with Legal Counsel – Anticipated Litigation
No Action Reported**

7. Motion to Adjourn

Meeting adjourned at 8:56 p.m. The next scheduled meeting is February 25, 2013 at 6:00 p.m. at the Lodi Library

Motion: Valente – Second: Flinn Approved 3-0

Respectfully Submitted,

Tom Flinn
Secretary