

**NOTICE OF MEETING AND REVISED AGENDA
NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Monday, February 25, 2013
6:00 PM**

Lodi Library Community Room
(This facility is handicap accessible)
201 West Locust Street, Lodi CA

The agenda and all noted documentation may be viewed and downloaded at www.nsjgroundwater.org . Requests to receive the agenda and documentation by e-mail may be submitted to the Secretary of the Board.

1. Call Regular Meeting to Order/Roll Call

Members of the public may address the Board of Directors concerning any agenda item during the Board's consideration of that item. The public may address non-agenda items later in the agenda.

2. Correspondence/Announcements

- A. Lodi Lake Docents Evening Lecture Series:** Thursday, April 11, 2013. 7:00 p.m. Lodi Police Department Community Room – 215 W. Elm Street, Lodi - *The History of California Water* – Presented by Kristen Coon – Water Conservation Coordinator for the Stockton East Water District.
- B. Director's Contact Information:** Collection of forms from Board members
- C. Other**

3. Action Items

Any and all of the following agenda items are subject to action being taken by the Board of Directors by motion, resolution, or ordinance. All Consent Items will be voted upon as a group unless an item has been removed from the consent agenda by the President of the Board. Any Board member, or member of the public, may request the removal of any Consent Item for individual discussion and action.

Matters Too Late for the Agenda: Action items may be added to the agenda upon determination by a majority vote of the Board that an emergency exists, as defined by state law, or by a 2/3 vote of the Board that (1) there is a need to take immediate action; and (2) that the need for action came to the District's attention after the agenda was posted.

A. Consent Items

- 1) Approval of the Minutes of the Regular Meeting of January 28, 2013

B. Receive and file NSJWC District monthly financial report

The Treasurer will present the current financial report for Board receipt and approval to file.
(Documentation at the Meeting)

C. Approval of invoice/expense payments by the NSJWCD

Action will authorize the Treasurer to make payment on the current docket of invoices and expenses related to the operation of the District. *(Documentation at the Meeting)*

D. Review 2013-2014 Budgets

Continued from the last meeting. The Board will commence development of the 2013-2014 NSJWC District budget. Action may include Board direction on specific items and/or budget processes. *(No documentation)*

E. Receive and file Tracy Lake Project financial report

As needed, Tracy Lake Project staff will present the current financial report for Board receipt and approval to file. *(Documentation at the Meeting)*

F. Approval of invoice/expense payments related to the Tracy Lake Project

As needed, Tracy Lake Project staff will present the current docket of invoices and expenses for Board approval. *(Documentation at the Meeting)*

G. Receipt and approval of request for water depth monitoring in wells

Continued from the last meeting. Mr. Richard Best has been invited to respond to questions from the Board regarding the relationship of his checking of the depth of water in wells in various locations of the NSJWCD, to similar monitoring performed by others. Action by the Board will establish the parameters of Mr. Best's work, which may include authorizing reimbursement for fuel costs and related equipment expenses as approved by the Treasurer and/or President of the Board. *(No documentation)*

H. Consideration and approval of Agreement for Ditch Tender and Water Contract Services

Continued from the last meeting. Approval of this agreement with the Woodbridge Irrigation District will result in the WID providing maintenance and operational services to the NSJWCD for the 2013 irrigation season. *(Documentation at the Meeting)*

I. Delivery/Sale of Water

Board discussion and action(s) as appropriate regarding 2013 delivery of irrigation water to NSJWCD customers and other potential users. *(No documentation)*

J. Consideration of NSJWCD Vehicle Needs

The Board will consider options, and take actions(s) as-appropriate regarding the District's vehicle needs. *(No documentation)*

K. Consideration of office location and administrative functions

Continued from the last meeting. The Board will consider options, and take action(s) as appropriate, for NSJWCD office space and opportunities for receipt of administrative services, including telephone answering or other clerical functions. Potential options may include, but not be limited to: stay at the current location; coordinate with Woodbridge Irrigation District; sublet space in Mr. Petersen's office or another office. *(No documentation)*

L. Consideration and approval of a policy on audio recordings

The Board does not have a comprehensive record retention policy. The meetings are now being recorded by the Secretary, necessitating consideration of a policy on the retention and storage of these audio recordings. *(No documentation)*

M. Standing committees and Director responsibilities

The Board will consider and take action(s) as appropriate on the creation of Board and/or public-member standing committees and/or assignment of specific duties to individual Directors regarding the activities and responsibilities of the NSJWC District which were not previously approved at the meeting of January 28, 2012. **(No documentation)**

N. Director training

The Board will consider options, and take action(s) as appropriate to schedule presentations and/or training(s) on items pertaining to the actions and responsibilities of the Board, and individual Directors; including, but not limited to, conflict of interest, the Brown Act, ethics training, and NSJWC District bylaws. **(No documentation)**

4. Report Items

A. Tracy Lake Project

Project staff will present a status report on this project, including any meetings of the Coordinating Committee or with other groups. **(No documentation)**

B. Director and Staff Reports

- 1) President's report
- 2) General Counsel Masuda
- 3) Consultant Walt Sadler
- 4) Water Master Report
- 5) Committee reports
- 6) Other

5. Public Comment on Items Not on the Agenda

Interested persons in the audience are welcome to introduce any topic within the jurisdiction of the NSJWCD Board. The time allowed for each speaker for comments made by the public is limited to 3 minutes. Matters presented under this agenda item may be discussed, but no action can be taken by the Board at this meeting except as follows:

- Briefly respond to statements made or questions raised.
- Ask a question for clarification.
- Provide a reference to staff or other resources for factual information.
- Request staff to report back at a subsequent meeting.
- An individual Board member or the Board itself may have the matter placed on a future agenda.

6. Closed Session

A. Conference with Legal Counsel – Existing Litigation

Government Code Section 54956.9

Name of Case: Contested Proceedings before the State Water Resources Control Board – NSJWCD's Petition for Extension of Time and Petition to Change Permit 10477 and East Bay Municipal Utility District's Petition for Extension of Time for Permit 10478

B. Conference with Legal Counsel – County Grand Jury

Government Code Section 54956.9

The San Joaquin County Grand Jury has directed that the District's responses to Grand Jury requests must be discussed in closed session.

7. Report on Action Taken in Closed Session

8. Motion to Adjourn

Next Regular Meeting of the Board: Monday, March 25, 2013 at 6:00 p.m.

Potential Future Topics (no date assigned):

- Redistricting of Director Areas
- NSJWCD Mission and Goals Statements
- NSJWCD Bylaws
- 2013 Work Plan
- Adoption of 2013-2014 Budget
- Recognitions
- NSJWCD water right(s)
- Infrastructure location, repairs, and improvements
- Review of Brown Act Requirements
- Counsel review of Board member responsibilities, duties and activities