

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Library Community Room, 201 West Locust Street, Lodi CA

Monday December 14, 2015

MINUTES

1. Call to Order/Roll Call - President Valente called the meeting to order at 2:02 PM

President Joe Valente	General Counsel Roger Masuda
Vice President Tom Flinn	Special Legal Counsel Jennifer Spaletta
Secretary David Simpson	Consultant Walt Sadler
Treasurer Hugh Scanlon	Deputy Secretary Shasta Burns
Director Marden Wilber	

2. Correspondence/Announcements

No correspondence at this time

3. Action Items

A. Approval of Minutes

Motion to approve the Minutes of the November 30, 2015 Regular Board Meeting, with the correction on the monthly financial report for the last 43% of the federal grant money, not 47% as stated, made by Vice President Flinn, second by Secretary Simpson. The motion passed unanimously.

B. Monthly Financial Reports and Invoice/Expense Payments

Treasurer Scanlon reviewed the financial reports, the proposed list of invoices, and expenses to be paid. Due to the early meeting this month, there were no financial statements to review at this time. Treasurer Scanlon will be meeting with the District's accountant at the end of the month to prepare and review the monthly financial statements.

C. Tracy Lake Current Financial Reports

Treasurer Scanlon reviewed recent expenditures and account balances with the Board. Payment number 10 was made to Ford Construction for the Tracy Lake Pump Station. The final 5% of the projects payment is due to be paid in January. At this time Consultant Sadler can move forward to file a Notice of Completion. No action taken at this time, due to the districts early meeting.

D. Delegate the authority to approve and pay bills before the next regular Board meeting on January 25, 2016

A motion to delegate the authority to review and approve the monthly billings and financial decisions to President Valente and Treasurer Scanlon, prior to the January 25, 2016 board meeting, made by Secretary Simpson, and second by Vice President Flinn. The motion passed unanimously.

E. Nomination and election of Officers for 2016

General Counsel Masuda read the current Board of Directors Positions out loud. A

motion to keep the North San Joaquin Water Conservation Board of Directors the same for the calendar year of 2016 was made by Director Wilber, and second by Vice President Flinn. The motion passed unanimously.

F. Groundwater Sustainability Agency (GSA) formation process under the Sustainable Groundwater Management Act and provide direction regarding formation of a GSA within all or a portion of the District and the setting of public hearing. Special Counsel Spaletta reviewed the steps and detailed requirements necessary to become a GSA. The first step necessary to move forward is, publishing a notice in the local newspaper for a Public Hearing, set for the January 25, 2016 board meeting. There is a ninety-day waiting period when completing the GSA application. If San Joaquin County decides to file for a GSA, the NSJWCD falls under the county boundaries and the districts ninety-day period would also start from the date San Joaquin County filed. Second, the district needs to decide the exact boundaries in which it will cover under its GSA. A motion to direct staff to proceed to publish notice and to set a public hearing date for the January 25, 2016 board meeting, to have the North San Joaquin Water Conservation District become a Groundwater Sustainability Agency to cover its jurisdictional boundaries made by Secretary Simpson, and second by Vice President Flinn. The motion passed unanimously.

G. CCTV inspection of the South Distribution System and redirection of unexpected funds.

Consultant Sadler presented the board with a proposal from KSN for \$6,000 for fieldwork to inspect the South Distribution System pipelines. Consultant Sadler would like authorization from the board to identify the areas of the pipeline that need more structural work. The board would like to discuss this again at the January Board Meeting with a map of the pipeline.

H. Authorize staff to apply for grant for water system improvements.

Consultant Sadler will be preparing the necessary paperwork for a waterSMART grant. The deadline for applications is January 22, 2016. Consultant Sadler will be collaborating with Daniel Kramer from Petrologix to meet this deadline. The grant proposal will be for a waterSMART grant in the amount of \$300k-\$1 million in federal grant funding. A motion to direct Consultant Sadler and Daniel Kramer to prepare and submit a grant proposal by January 22, 2016 with a budget not to exceed for total grant preparation cost in the amount of \$5,000. President Joe Valente will review and sign before its submittal. This motion was made by Secretary Simpson, and second by Vice President Flinn. The motion passed unanimously.

I. Purchase of business cards for Directors

Motion to purchase business cards for Directors with the districts name, name and position of director, address, district website, email, and phone number, with a budget not to exceed \$100 for all 5 directors, made by Secretary Simpson, and second by Vice President Flinn. The motion passed unanimously.

J. Update of existing system and proposed project map – Secretary Simpson requested the map of existing and proposed projects in NSJWCD be updated. The map used online is old and hand drawn. Tracy Lakes, Mondavi Winery and DREAM projects need to be shown. No action was taken.

K. Purchase of 1 AF of water from Woodbridge Irrigation District to test the Tracy Lake Project Diversion Pump.

Woodbridge Irrigation district set a price of \$350/acre foot of water. The email memorandum was sent to Special Counsel Spaletta for review. After reviewing the memorandum with the board, a motion for the purchase of 1 AF of water for \$350, and for Treasurer Scanlon pay the invoice from the Tracy Lake Improvement District fund made by Secretary Simpson, and second by Vice President Flinn. The motion passed unanimously.

L. Resolution accepting the Tracy Lake Pump Station and authorizing the filing of a Notice of Completion

The finishing touches are set to be done to the pump station this week. This includes a Marina gate, and other minimal adjustments. A motion for 2015-14, a resolution to send in and file a Notice of Completion for the Tracy Lakes Pump Station, and to send notice to the county and subcontractors for the project, made by Treasurer Scanlon, and second by Vice President Flinn. The motion passed unanimously. Roll call: Valente; Aye. Flinn: Aye, Simpson; Aye, Scanlon; Aye, Wilber; Aye. Motion carries 5:0

M. Authorize Walter Sadler to enter into an agreement with Lodi Pump for the evaluation of the electrical panel for the South Pump Station.

A motion for Consultant Sadler to enter into an agreement with Lodi Pump for an evaluation of the electrical panel for the South System Pump Station to determine its working ability, for an amount not to exceed \$2000 from the Rehabilitation South System Budget, made by Vice President Flinn, and second by Secretary Simpson. The motion passed unanimously.

N. Appointment of General Counsel, Special Legal Counsel, and Deputy Secretary.

The Board has chosen to defer action until after returning from closed session.

(Please see agenda item 8 below for further information)

4. Discussion Items

A. Water Supply conditions- Special Counsel Spaletta gave water supply report on storage in Camanche and Pardee Reservoirs along with a handout on the severe storage conditions in each. These two Reservoirs are in the below normal levels for rainfall water levels this year.

B. Demonstration Recharge Extraction and Aquifer Management (DREAM) Project Mark Williamson gave a brief update on the standing of the project. The Western Branch has been chosen; to pump water through the existing South System pipeline into Pixley Slough and export through a new pipeline. Williamson expressed the support from landowners for choosing the Western Branch, and are in favor of potential water deliveries in the future. It is probable to design the pipeline large enough to add additional turnouts in the future.

C. Records Storage Work Day

The Districts rental agreement for the Lockeford storage unit is Expiring in February. The board has agreed to have 2 directors meet to organize, and archive records by sending them to the county records storage for safe keeping.

5. Director and Staff Reports

- A. Presidents Report – Attended Farm Bureau meeting in Reno along with Secretary Simpson
- B. General Counsel Masuda – No report at this time
- C. Consultant Saddler - No report at this time
- D. Committee Reports – No report at this time
- E. Other – Board of Supervisors Open House is scheduled for December 18, 2015 from 11:00 a.m.- 2:00 p.m.

6. Public Comment on Items not on the Agenda - No public comments at this time

7. Closed Session pursuant to Section 54957:
PUBLIC EMPLOYMENT APPOINTMENT: Legal Counsel

Closed Session pursuant to Section 54956.9(b):
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation related to California Water Fix Petitions for Change, Protest and Administrative Hearing Process

8. Return to Open Session

Public Appointment and agreement with a motion to change positions of the Districts General Counsel to Jennifer Spaletta, and Special Legal Counsel to Roger Masuda made by Treasurer Scanlon, and second by Secretary Simpson. Motion Passes unanimously. A motion for the appointment of Deputy Secretary to Shasta Burns made by Treasurer Scanlon, and second by Vice President Flinn. Motion passed unanimously.

A motion to have new General Counsel Spaletta submit protest for litigation to California Water Fix, made by Vice President Flinn, and second by Director Wilber. The motion passed unanimously.

9. Motion to Adjourn

Motion to adjourn by Vice President Flinn, second by Secretary Simpson, motion passed unanimously. Meeting adjourned at 4:18 PM.

Next Regular Board Meeting on January 25, 2015, 2:00 PM - 4:00 PM

ATTEST:

APPROVED:

David Simpson, Secretary

Joe Valente, President