

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Library Community Room, 201 West Locust Street, Lodi CA

Monday June 25, 2018

REGULAR MEETING MINUTES

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:00 pm. A motion for the acceptance of the Agenda for the meeting of June 25, 2018, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously. 4/0/0.

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5 - Absent

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
John Podesta – District Engineer
Deputy Secretary Shasta Burns

- 2. Correspondence/Announcements-** Secretary Simpson reviewed a letter hand delivered to the District. A response to the letter will be prepared by General Counsel Spaletta and mailed as necessary.

- 3. Action Items**

Note: Votes recorded as: For/Against/Abstention (name)

- A.** Approval of the Minutes of the Regular Scheduled Board Meeting on May 21, 2018. – A motion to receive and file the Minutes of May 21, 2018, made by Vice President Flinn, second Treasurer Starr. Motion passed 4/0/0.
- B.** Monthly Financial Reports and Invoice/Expense Payments – Treasurer Starr reviewed the District’s monthly financial reports. A motion to receive and file the District’s monthly financial reports from the county account to the Districts and additional late bill due to The Coloring Book. Late bills are to be paid before the next scheduled Board Meeting made by Vice President Flinn, second by Treasurer Starr. Motion passed 4/0/0.
- C.** Budget Review and Adjustments – Vice President Flinn reviewed Budgeting topics and concerns of adjustments that need to be made.
- D.** Tracy Lake Financial Reports – Treasurer Starr reviewed the monthly financial statement for Tracy Lake. Monthly bills were reviewed. Discussion of ongoing operating costs for next year. A motion to receive and file the Tracy Lake monthly financial reports made by Secretary Simpson, second by Vice President Flinn. Motion passed 4/0/0.
- E.** Water Supply Conditions Report -General Counsel Spaletta reviewed attachment in the Board meeting packet, NSJWCD Direct Diversion right ends at the end of June 2018.
 1. Review Operations Schedule and consider declaration of surplus – General Counsel Spaletta reviewed attached schedule and explained number of acre feet that the District currently has in storage at this time pursuant to the NSJWCD’s water right. A motion to have a declaration of surplus of property made by Treasurer Starr, second by Vice President Flinn. Motion passed

unanimously 4/0/0.

2. Consider potential short-term transfer options – discussed above with declaration of surplus.

F. South System

1. Pump Station – General Counsel Spaletta reviewed current Arnaudo Construction and Moore Biological work being done at this time. Discussion item only.
2. Discussion of South System Surface Water Users Improvement District Petition for Formation - General Counsel Spaletta reviewed current landowner acreage that have given consent to sign the South System Petition for Formation. Additional landowner commitment needs to be given before the petition is presented to the Board of Directors.
3. Report on pipeline/valve maintenance – action as necessary. Arnaudo Construction has currently taken out old valves and is moving forward. John Podesta will be installing the flow meter on the pump before the next scheduled Board Meeting.

G. 2018 USBR WaterSmart Grant Opportunities

1. South Pump Station Automation Project Grant Application Submitted – General Counsel reported a \$300,000 grant application was submitted on May 10, 2018 and waiting to hear status of application as this time.
2. Small-Scale Water Efficiency Projects Grants \$75,000- due July 31, 2018
 - i. Resolution 2018-09: Grant Application for Valve/Meters at Tretheway & Brandt – Cost estimates were reviewed by Provost & Prichard to the Board and Public. A motion to adopt Resolution 2018-09 for the Grant Application for Valve/Meters at Tretheway & Brandt Road, made by Vice President Flinn, second by Treasurer Starr. Roll Call: Starr: Aye, Simpson: Aye, Flinn: Aye, Valente: Aye. Motion passed 4/0/0. Wilber: Absent.
 - ii. Second application – potential projects will be defined and brought back to the Board for the July Board Meeting for review.

H. SGMA/JPA Update – Vice President Flinn reviewed the last meeting details and potential projects presented by the County. General Counsel Spaletta reviewed how other counties move forward on specific SGMA related issues. Informational item only.

I. Cal-Feb/Woodbridge System

- a. Discuss Prop 1 Grant Proposal for Waste water recycling project – General Counsel Spaletta reviewed waste water recycling recharge and irrigation project concept. A proposal for Professional Services to Develop Scope, Budget, and Schedule for a Demonstration Groundwater Recharge Project Utilizing Recycled Water was sent to the Board and currently is looking for a partner for a financial contribution. The Board would like to have a commitment from a winery to move forward with any potential project at this time.
- b. Costa Recharge Project – General Counsel Spaletta reviewed the project and is all set to run again this Fall. Budgeted items were reviewed, and groundwater well water monitoring is recommended and is currently being looked at by the County. General Counsel Spaletta will investigate potential SJCo Zone 2 funding for July Board Meeting.

J. North System – No new information at this time.

K. Draft 2018-2019 Budget –Draft Budget reviewed in the Meeting Packet, and discussion of changes for Board Action at the June Board Meeting. A

recommendation for an additional \$25,000 for Professional Services – Election funding, and Sustainable Groundwater Management Act – SGMA/JPA Dues change to reduce to \$12,000. A motion to accept the Draft 2018-2019 with two additional changes explained above with an addition to adding a \$50,000 contingency fund, made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously. 4/0/0.

L. Dream Project

1. Status update on Facilities/operations – Mr. Podesta gave an update on the project status, and all is moving along at this time. The pump will be ready to be placed before the July Board Meeting.
2. Groundwater Monitoring – Groundwater monitoring will take place this month.
3. Monitoring Committee – Secretary Simpson reviewed the need for monitoring on District wells, and new monitoring locations. Monitoring committee members need to reside within a two-mile radius of monitoring area. Options to obtain committee members were discussed. A recommendation to send a letter for volunteer Monitoring Committee members was made and will be continued Board discussion at the July Board Meeting.

M. Discuss General Manager/Engineering/Labor Services for the District and proposals from Provost & Prichard and Stockton East Water District – No action taken at this time. Board will discuss at the July Board Meeting.

N. Update on Gallo – Proposed Winery Project – Still waiting for the Environmental Impact Review at this time.

O. Approve 2018 Director Elections Procedure – Secretary Simpson reviewed the election process for the District. A motion to proceed to file necessary paperwork with the Registrar of Voters to move forward with the 2018 Election Procedure, made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously. 4/0/0

P. Discuss contract for 2017-2018 audit and RFP for audit for next five years – A motion to have Croce Sanguinetti & Vander Veen move forward to perform 2017-2018 fiscal year and to put a Request for Proposal out for the next five fiscal years made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously. 4/0/0

4. Director and Staff Reports

- A. President's Report – No report at this time
- B. General Counsel Spaletta – No report at this time.
- C. District Manager/Engineer John Podesta – N/A
- D. Committee Reports – No report at this time.
- E. Other – no other reports at this time

5. Public Comment – No additional public comments.

6. Closed Session – The Board entered Closed Session at 4:10 PM on Monday, June 25, 2018. The meeting returned to open session at 4:50 PM. There was no reportable action.

8. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting by Vice President Flinn, second by Treasurer Starr, motion passed 4/0/0. Meeting adjourned 5:00 PM. **(Note: Item 7 not on Agenda or in Minutes)**

**** The next regular scheduled Board Meeting July 30, 2018, at the Lodi Library Community Room 2:00 PM - 4:00 PM****

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of June 25, 2018.

Respectfully submitted:

Shasta Burns, Deputy Secretary